

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: November 18, 2015

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Wednesday, November 18, 2015. The meeting was called to order by Mr. Sero at 4:00 P.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
 Absent: None
 Motion Carried

HEARING FROM THE PUBLIC

None.

BOARD MEMBER REPORTS

Treasurer's Evaluation

TREASURER'S REPORT

Mrs. Orseno updated the board on the condition of funds, receipts versus expenditures and investments.

TREASURER'S RECOMMENDATIONS: 15-59

1. It is recommended that the Board approve:

- a. Minutes of the regular meeting of the Board held on October 20, 2015.
- b. Financial Report and condition of funds for October, 2015 as reviewed and read.
- c. Payment of October bills as described in the computer printout sheets.
- d. Investments as reviewed and read.
- e. To accept the OMNIE Grant (516-9016) in the amount of \$31,710 and allow the treasurer to appropriate the grant per the Ohio Department of Education grant guidelines.
- f. To authorize the Treasurer to write-off the following old uncashed checks and receipt the funds in the ESC general fund account:

Amount	Check #	Date Issued
50.00	76993	04/28/2014
100.00	77056	05/09/2014
150.00	77065	05/09/2014
100.00	77245	06/10/2014
100.00	77453	07/18/2014
38.66	77819	10/28/2014
6.01	78199	12/23/2014
<u>\$ 544.67</u>	TOTAL	

Judy Maldonado moved, seconded by Lois Von Gunten that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes;
 Motion Carried

SUPERINTENDENT'S REPORT

- Straight A Grant Application
- Policy Revisions

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SUPERINTENDENT'S RECOMMENDATIONS:

1. GENERAL: 15-60

- a. To approve the contract with RFG Associates Inc. for professional grant writing and consulting services for submission of an Ohio Department of Education Straight A Grant application at a cost of \$7,500 plus travel expenses, not to exceed \$500.
- b. To approve the contract with WEOL AM930 for broadcasting 396, 30-second commercial messages during the high school basketball season at a cost of \$9,190.
- c. To approve the agreement with Advanced Medical Personnel Services, Inc. to provide an Occupational Therapist to cover a maternity leave beginning November 23, 2015 thru January 18, 2016 at an hourly rate of \$66.
- d. To approve the contract with E-Rate Central for preparation of all application forms for e-rate reimbursements filing for fiscal year 2015-2016 at a cost of \$5,500 to be paid out of general fund.
- e. To approve the contract with Lorain City Schools to provide training and consultation to St. Peter School, not to exceed \$15,175.
- f. To approve the contract with Lorain City Schools to provide instructional technology training to St. Anthony School, not to exceed \$9,800.
- g. To enter into a contract with **Dr. Maria Sargent** to deliver professional development on February 4, 2016 at a fee of \$1,500 plus expenses, not to exceed \$3,000, to be paid out of Fund 516-9080.
- h. To enter into a contract with **Dr. Maria Sargent** to deliver professional development on February 5, 2016 at a fee of \$1,500 plus expenses, not to exceed \$3,000, to be paid out of Fund 516-9080.
- i. To enter into a contract with **Dr. Sylvia Rimm** to deliver professional development on March 4, 2016 at a fee of \$2,500, to be paid out of Fund 516-9080.
- j. To revise Board Policy 2466 Early Childhood Programs and 6144 Investments.

Judy Maldonado moved, seconded by James Barnhart that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
Motion Carried

2. PERSONNEL: 15-61

- a. To employ **Kathy Jillson** as an OMNIE Consultant, effective 07/01/15 through 06/30/16 at an hourly rate of \$60 to be paid by submission of timesheets, not to exceed \$1,000. All costs to be paid through the OMNIE Grant (516-9016).
- b. To employ **Ann Slone** as an OMNIE Consultant, effective 07/01/15 through 06/30/16 at an hourly rate of \$60 to be paid by submission of timesheets, not to exceed \$1,000. All costs to be paid through the OMNIE Grand (516-9016).
- c. To employ **Catherine Cunningham** as a Teacher assigned to the Detention Home at Step 2 MA of the Teachers Salary Schedule, effective 01/04/16 through 07/31/16.

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- d. To approve a maternity leave for **Julie Bockmore**, Occupational Therapist, effective 11/23/15 through 01/18/16. All sick and personal leave will be used before any unpaid leave.
- e. To approve supplemental contracts for the following:
- Barb Conrad**, Regional Supervisor Speech/Language, to work with the OMNIE Grant during days outside her 10-month contract, effective 07/01/15 through 06/30/16, at an hourly rate of \$60 to be paid by submission of timesheets, not to exceed 107 hours. All costs to be paid through the OMNIE Grant (516-9016).
- Debbie Shannon**, Secretary, to serve as Wellness Champion for the 2015-2016 school year, to be paid \$300 in June, 2016 from LERC Wellness Incentive Funds.
- f. To approve travel expenses for **Jane Hawks**, Spec. Ed. Supervisor assigned to Avon Lake City Schools, in the amount of \$1,000 for the 2015-2016 school year, to be reimbursed by Avon Lake City Schools.
- g. To approve travel expenses for **Vicki Barbaro**, SST Secretary (\$250) and **Jackie Stillwagon**, SST Executive Secretary (\$1,000) for the 2015-2016 school year, to be paid from fund 516-9080.
- h. To approve travel expenses associated with the OMNIE Grant for **Barb Conrad**, not to exceed \$3,900, **Kathy Jillson**, not to exceed \$3,200 and **Ann Slone**, not to exceed \$400, effective 07/01/15 through 06/30/16, to be paid through OMNIE funds (516-9016).
- i. To amend resolution #15-41(ii) to increase travel allowances for **Tracey Davis** and **Canda Papa**, not to exceed \$2,000, to be paid from fund 516-9080.
- j. To approve the state travel for **Barb Conrad**, Regional Supervisor Speech/Language, to attend the 2015 SEADC Annual Meeting and ASHA National Convention in Denver, Colorado from November 9-15, 2015 at an estimated cost of \$3,000, to be paid out of 516-9016.
- k. To approve the following professional memberships for the 2015-2016 school year:

Professional Memberships 2015-16

Kyle	Closen	OASCES (Ohio Association of Supervisors and Coordinators of Exceptional Students)
Darren	Conley	PDK (Phi Delta Kappa International) The Association for Positive Behavior Support
Barb	Conrad	ASHA (American Speech-Language Hearing Association) OSLHA (Ohio Speech, Language & Hearing Association) OSSPEAC (Ohio Schools Speech Pathology Education & Audiology Coalition)
Moirra	Erwine	ASCD (Association for Supervision and Curriculum Development) IANNCICI (International Association of Non-Violent Crisis Intervention Certified Instructors) ILA-International Literacy Association (formally IRA) Ohio ASCD NCTM-National Council Teachers of Mathematics OAESA (Ohio Council of Elem School Administrators) Ohio Council IRA- Affiliate of ILA Westshore Council IRA - Branch affiliate of ILA of which I am President GCCTM- Greater Council of Cleveland Teachers of Mathematics NOBIDA-Northern Ohio Branch of the International Dyslexia Association AMLE and OHIO AMLE- Association for Middle Level Education (National and Ohio)

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Cathy	Fischer	ASCD National Association of Gifted Coordinators OAGC (Ohio Association of Gifted Children)
Elizabeth	Fleming	Council of Exceptional Children NAEYC (National Association of Exceptional Young Children)
Kari	Foreman	OASCES (Ohio Association of Supervisors and Coordinators of Exceptional Students) Council for Exceptional Children
Jennifer	Heim	ASHA CTG (Closing the Gap)
Jessica	Imbrogno	OASCES (Ohio Association of Supervisors and Coordinators of Exceptional Students)
Jennifer	Jackson	OAESA ASCD Council for Exceptional Children
Mary Lou	Kaminski	ASCD National Association of Gifted Coordinators OAGC
Jamie	Krajewski	OASCES (Ohio Association of Supervisors and Coordinators of Exceptional Students)
Carol	Lepi	ASHA (American Speech-Language Hearing Association) OSSPEAC (Ohio Schools Speech Pathology Education & Audiology Coalition) EAA (Educational Audiology Association)
Tracy	Lichtenfels	CASE (Council for Administrations of Special Education) OAPSA (Ohio Association of Pupil Services Administrators) Council for Exceptional Children
Jamie	Maassen	IANNICICI (International Association of Non-Violent Crisis Intervention Certified Instructors) Ohio Association of Pupil Service Administrators National Association of Pupil Service Administrators
Janet	McGlugritch	AASA (American Association of School Administrators) International Reading Association: Professional Membership International Reading Association: Reading Research Quarterly International Reading Association: Journal of Adolescent & Adult Literacy
Patty	Miller	Learningforward.org OAESA (Ohio Council of Elem School Administrators)
Nancy	Osko	The International Dyslexia Association International Reading Association: Professional Membership TESOL

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Josh	Preece	National PTA American Educational Research Association (AERA)
Jackie	Stillwagon	Administrative Professional Today Membership
Stacey	Vince	ASCD NAEYC (National Association of Exceptional Young Children) NASET
Jody	Weidrick	ASCD ISTE (International Society for Technology in Education)

Lois Von Gunten moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
Motion Carried

NEW BUSINESS

Christmas Party

EXECUTIVE SESSION: 15-62

Board hereby enters into an executive session to discuss personnel issues at 5:05 P.M.

James Barnhart moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
Motion Carried

The Board returned from executive session at 5:15 P.M.

ADJOURNMENT: 15-63

Judy Maldonado moved, seconded by Lois Von Gunten that the meeting be adjourned at 5:16 P.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes;
Motion Carried

 President

 Treasurer